

## MATERIAL HANDLING FORM

CONFERENCE NAME \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

BOOTH NUMBER \_\_\_\_\_ IN DATE \_\_\_\_\_ OUT DATE \_\_\_\_\_

ON-SITE CONTACT \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

CREDIT CARD NUMBER \_\_\_\_\_ EXPIRY \_\_\_\_\_ CVV \_\_\_\_\_

### **Material Handling Rates**

Small shipment (under 30 pounds): \$45

Shipment weighing between 30-200 pounds: \$200

Shipment weight exceeding 200 pounds: \$1 per pound

A 30% surcharge will apply to the following:

- Material handling orders placed on-site
- Paperwork is not sent [bhollett@canadianavinc.com](mailto:bhollett@canadianavinc.com)
- Overnight load in load out (midnight to 6am)

### **ITEMS SHIPPED TO CAV**

# Of Item's	DESCRIPTION OF ARTICLES	WEIGHT Specify lbs or kgs

### **ITEMS SHIPPED FROM CAV**

# Of Item's	DESCRIPTION OF ARTICLES	WEIGHT Specify lbs or kgs

Our material handling charges include the following services:

- ✓ Delivery to advanced warehouse and storage before the conference
- ✓ Delivery by CAV to venue
- ✓ Delivery to booth at venue
- ✓ Return to venue dock
- ✓ Return to advanced warehouse and storage until pick-up

Please ship your materials and arrange for them to be picked up at our advanced warehouse:

**22 Pearl Place, St. John's NL, A1E 4P3.**

PLEASE RETURN THIS FORM TO [bhollett@canadianavinc.com](mailto:bhollett@canadianavinc.com)

Refer to our Material Handling Guide for shipping labels and more information.

You have read and understand fully the costs associated with material handling:

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_